

# Northland Lutheran High School Bus & Van Guidelines

## WHO CAN RIDE?

- Only those students assigned to a bus or van may ride that bus or van.
- A pre-set bus stop should be determined.
- A student may be picked up or dropped off at a different bus stop only by notification from the parent. A written note is to be taken to the office, given to the Transportation Coordinator or to the 'First Student' bus driver if applicable. The note regarding the change must contain the following information: location student wishes to get on or off; date change will take place; reason for change; parent signature

## PRIOR TO LOADING (at home and at school)

- Each bus has a cell phone. If you are not riding, please call to let the bus driver know.
  - **If you cannot reach your driver, please call Rick Grundman at 715-432-0240**
- BE ON TIME at the designated school bus stop as this keeps the bus on schedule.
- Be careful in approaching bus stops and WAIT until the bus comes to a complete stop before attempting to enter the bus.

## WHILE ON THE BUS OR VAN

- Keep hands and head inside the bus at all times after entering and until leaving the bus or van.
- Do not stand or move about while the bus is in motion.
- Assist in keeping the bus or van safe and clean at all times.
- Food and drink may be eaten on the bus but dispose of garbage properly. No smoking is allowed.
- Remember that loud talking, laughing or other loud activity diverts the bus driver's attention and may result in an accident.
- While you are riding in the bus, you are in the driver's charge; you must obey the driver promptly and cheerfully. The driver may assign seats if necessary.
- Treat bus or van equipment as you would valuable furniture in your own home. Any damage is the financial responsibility of the offender.
- Be courteous to fellow passengers and driver.
- Never tamper with the bus, van, or any of its equipment.
- Keep books and belongings out of the aisles.
- Remain in the bus or van in case of road emergency unless directed by the driver to do otherwise.
- Do not throw anything out of the bus window.
- Your conduct should be that of a CHRISTIAN.

## AFTER LEAVING THE BUS OR VAN

- Cross the road carefully when necessary after getting off the bus or van.
- BE ALERT to danger.
- Do not leave the bus at other places than regular bus stop unless notification has been given.

**OTHER TRIPS** – The above guidelines would apply to any trip under school sponsorship

**DISCIPLINE** – Any repeated or serious offense of these guidelines will be brought to the attention of the Administration.

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(Please cut and return lower portion to Northland – thank you!)

By signing below, I acknowledge that my student and I have read and understand the NLHS Bus and Van Guidelines and will abide by them.

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Name of Student (please print)	Grade	Home Phone	Cell Phone
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Address	City	State	Zip
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Parent Signature

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Student Signature

**THIS FORM MUST BE SIGNED BY BOTH STUDENT AND PARENT AND IS VALID THROUGHOUT ALL YEARS STUDENT ATTENDS NLHS**